

## **Kickstart Closure - Key dates:**

<b>17 December 2021, 12:00:</b> Applications and Variations Deadline	<ul style="list-style-type: none"><li>- Last applications to the Scheme for new grants and variations to existing grants</li><li>- <b>We will not be assessing any applications or variations received after this time.</b></li></ul>
<b>24 December 2021, 23:59</b> Application Outcomes	<ul style="list-style-type: none"><li>- DWP aims to issue application outcomes to employers and Kickstart gateways who submitted an application before the deadline by 24 December or within two weeks (whichever is sooner).</li><li>- This may be impacted by the number of applications we receive on the final date.</li></ul>
<b>7 January 2022, 23:59:</b> Returned Signed Grant Agreements Deadline	<ul style="list-style-type: none"><li>- All Grant Agreements for approved applications and variations should be returned to DWP as soon as possible - within two weeks of receiving your Grant Offer Letter and no later than 23:59 on 7 January.</li><li>- Associated jobs from the Grant Agreement will not be progressed if it is not returned by this time.</li></ul>
<b>31 January 2022, 23:59:</b> Vacancy Submission Deadline	<ul style="list-style-type: none"><li>- All Job Placement Templates (JPTs) for approved Kickstart jobs should be returned to DWP or uploaded on the online self-service portal soon as possible and no later than 23:59 on 31 January.</li><li>- JPTs received after this deadline will not be progressed and the associated Kickstart jobs will not be part of the Scheme.</li></ul>
<b>28 February, 23:59:</b> Vacancies removed from Find a Job	<ul style="list-style-type: none"><li>- Kickstart vacancies that have been uploaded by DWP to Find a Job will be removed.</li></ul>
<b>1 March 2022, 23:59:</b> Vacancy Closure and Referral Deadline.	<ul style="list-style-type: none"><li>- Kickstart jobs will have a closure date no later than 1 March 2022.</li><li>- Work Coaches can refer to Kickstart vacancies up to 1 March.</li></ul>
<b>31 March 2022, 23:59:</b> Job Start Deadline	<ul style="list-style-type: none"><li>- Last date young people must have started in a Kickstart job. Employers that have not started a young person in an approved job before or on this date will not qualify to receive Kickstart grant funding for that job.</li><li>- We ask that employers and Kickstart gateways notify DWP as soon as possible after a young person has started in a Kickstart job.</li></ul>
<b>30 April 2022, 23:59:</b> Employers no longer able to access or upload jobs on the online self-service portal.	<ul style="list-style-type: none"><li>- Employers will no longer be able to access the online self-service portal to access their Kickstart vacancies.</li></ul>