

# What to expect when attending Chamber events

This tells you what you should expect from us, and what we ask of you, when attending Chamber events in autumn 2021.

As we return to some face-to-face events, we want to ensure our members feel comfortable and safe when attending, while assessing risks and putting in place practical measures to reduce them.

## Our attendee code of behaviour

- Undertake your own health risk assessment. Consider any risks to your own health by attending and what you are or are not comfortable with.
- Check for symptoms of COVID-19 before travelling to the event. You should be checking if you, or anyone you live with, has symptoms (even if they are mild). If so, you should not attend and should follow the guidance on testing and self-isolation
- Do not attend Chamber events if you need to self-isolate. If you have been asked to self-isolate by NHS Test and Trace, are required to isolate after travel, or because you are displaying any COVID-19 symptoms, please do not attend our event.
- Adhere to any COVID-19 safety measures in place at the venue observing directions given by the Chamber and the venue.
- Respect other people, keep your distance and discuss openly with other attendees how comfortable they are interacting with you.
- Be prepared, you may need to wait longer to register as we ask people to keep their distance. Bring a jacket, it might be chilly as open windows and doors improve ventilation. Please excuse external noise out of our control.

## What we are doing and what we ask of you, to keep you and others safe and feeling comfortable.

- Asking you to adhere fully to our attendee code of behaviour.
- Asking you to carry out your own health risk assessment and know your covid status in advance of attending one of our events
- Asking you to engage openly with other attendees to find out how comfortable they are engaging with you.
- We ask you to wear a mask when moving around and when talking to others.
- We are completing a risk assessment for each event and discussing procedures with venues, to ensure we are as Covid safe as possible.
- We are ensuring there is easy access to hand washing / sanitising facilities.
- We are securing venues larger than usually required to provide as much space as possible.
- We will stagger arrivals for events over 150 people and ask you to socially distance to 1m+.
- We will open windows and doors to increase ventilation in line with HSE guidance.