

Training Support Toolkit

The main aim of the Kickstart Scheme is to provide quality work experience and training for young people. By offering a placement you have made a commitment to provide training and support that will help these young people into work once their placement ends.

To help support you, Ayrshire Chamber of Commerce offers a range of training and e-learning courses that employers and young people can access to help Kickstart individuals in their job placements.

Free e-Learning Resources:

Provided by [AyrshireChamberTraining.com](https://www.ayrshirechambertraining.com) these courses offer a certificate of completion in areas such as Health and Safety Basics; Healthy Eating; Health and Wellbeing

Partnership Resources:

Provided in partnership with Ayrshire College and Developing The Young Workforce we have access to a range of chargeable courses.

From Ayrshire College -

- Pathway Apprenticeship in Business Skills
- ICT L3 with Keyboard Skills and Word L4
- Elevate L3 – 4 (Employability Award & Problem Solving)
- Good to Go/Shine L4
- Customer Care L4 (Also delivered with Food Hygiene)
- Core Skills
- Enterprise Activity
- Leadership Award
- Personal Development Award
- NPA in Customer Services

These courses are designed to assist those who are looking to return to the workplace, or have gained a Kickstart placement by gaining knowledge and current accreditation, which in turn inspires confidence in the learner.

Ayrshire College also has a range of short, vocational courses on offer. Details of these can be provided upon request.

Bespoke Training Requirements:

As a Chamber of Commerce, we will endeavour to source bespoke training and support from our Members across Ayrshire. Please contact us to discuss your requirements.

Additional Support:

As a gateway organisation, Ayrshire Chamber is committed to supporting both the young person and the business. If any matters of concern arise during the duration of the placement, we encourage you and/or the young person to contact us directly in the strictest confidence.

From Developing the Young Workforce - BOLT e-learning courses in:

- Basic Health and Safety
- Customer Service
- Cyber Security
- EU GDPR Awareness for All
- Life at Work

The design of these courses is specifically aimed at young people making the learning process fun, interactive and appealing.

Each module cost £12 + VAT and once paid a licence and relevant links are provided. Learners will receive a certificate of completion along with a full report of their learning and performance.

Additional e-Learning Resources:

Also provided by [AyrshireChamberTraining.com](https://www.ayrshirechambertraining.com) we can offer chargeable e-learning courses in the following areas. Discounts are available when booking multiple courses:

- Coronavirus Awareness
- Equality, Diversity and Human Rights
- Food Hygiene
- Health and Safety Induction
- Health and Safety Office Induction
- Health and Safety Retail Induction
- Leisure Centre Health and Safety
- Housing Association Training
- Manual Handling
- Workstation Safety
- Estate Agents and Lettings Training
- CoSHH Assessment
- Risk Assessment Training