**Ayrshire Modern Apprenticeship Community Challenge 2017**

**FAQs**

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**What is the Ayrshire Modern Apprenticeship Community Challenge?**

The Ayrshire Modern Apprenticeship Community Challenge runs from March until August 2017.

This challenge recognises the skills and creativity of Modern Apprentices and allows them to showcase their contribution to the Community. The main objectives of the challenge are:

* To demonstrate the quality of apprentices employed in Ayrshire.
* To demonstrate the high level of training offered by Ayrshire companies/organisations.
* To forge links between local companies and local communities.
* To raise the profile of local companies taking part.
* To highlight the Modern Apprentice movement in Ayrshire.
* To encourage more young people to consider a Modern Apprenticeship.
* To encourage more local companies to consider offering Modern Apprenticeships.
* To source a suitable challenge.

**Who can enter the Ayrshire Modern Apprenticeship Community Challenge?**

The awards are open to companies in Ayrshire with staff currently following a Modern Apprenticeship Framework. The company/apprentice(s) should identify a project which benefits the local community. The awards are open to individual apprentices or teams of apprentices, depending on the project being undertaken.

**What are the deadline dates?**

Registration must be received by 31st March 2017 and the challenge should be completed with portfolio submitted by 31st August 2017.

**What should the portfolio include?**

Your portfolio should include:

* Project objectives
* Evidence of Apprentices input in choosing project
* Evidence of apprentice Learning & Development
* Budget and source of budget
* Staffing support
* Photographs of project development
* Summary detailing community development
* Contact information for Community project, employer and team, including testimonial from beneficiary.
* Work-diary detailing hours utilised/Time Sheet
* Project plan

**What will the judging process be?**

All teams will be invited to a Presentation Ceremony (October 2017) where they will present on their project to a panel of judges and wider audience. All apprentices will receive a certificate to acknowledge their achievement. This year there are 4 categories - Overall Winner, Most Innovative Project, Developing the Young Workforce and an award for Best Presentation at the award ceremony.

**How do you submit portfolios?**

Portfolios should be submitted either electronically or in hard copy format (3 copies required) to Gillian Longmuir, DYW Ayrshire, c/o Ayrshire Chamber of Commerce, The Mezzanine, Glasgow Prestwick International Airport, Prestwick, Ayrshire KA9 2PL (glongmuir@ayrshire-chamber.org) **NO LATER THAN 12PM** on **Wednesday 31st August 2017**. At the presentation event the Teams will be asked to give a short presentation providing an overview of their project. There is an award for the Best Presentation and DYW Ayrshire will be facilitating a free workshop on presentation skills for Apprentices prior to the event. Beneficiaries of the project will also have the opportunity to say a few words.

**Further judging information.**

Judging of entries will be based upon the criteria specified and therefore all entrants should cover all of these points in their submission. A clear, honest evaluation of the effectiveness of the project is an essential part of each entry, and without this element an entry cannot be considered by the judges. A shortlist will be made and entrants may receive a visit and interview by one or more of the judges.